

# Privacy Statement Switchmail

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## 1. To whom does this statement apply?

We are ID Control B.V. and we process personal data from you. We do our best to process as little data as possible from you and to protect it. This Privacy Statement has been drawn up to give you clarity about which data we collect, why we collect it and what we do with it.

This Privacy Statement applies to our website <https://switchmail.nl/> and when delivering our products or services.

If you have any questions after reading this Privacy Statement, please contact us using the contact button at the bottom of the page.

## 2. Organization

Switchmail is a service delivered to you by ID Control B.V. located at Van Diemenstraat 202, Unit 1.4, 2518VH in The Hague.

## 3. What is personal data?

Personal data refers to data that can be traced directly (such as a name) or indirectly (such as an IP address) to you as a person. There are different types of personal data, like: normal, special, and sensitive. Below, you will find an overview of the personal data that we collect from you and the category that they fall under.

## 4. Which data do we collect?

### - You visit our website

When you visit our website we collect some data from you in the form of cookies. These cookies keep track of how you use the site and on which device. With this information we can view and optimize the user experience. We ensure that this information will be processed in a privacy-friendly manner. An overview of used cookies, their purposes and their retention period can be found under the heading "Which cookies do we use on our website?".

- You are applying at to become a ID Control's Cybersecurity Partner  
When you apply to become a Cybersecurity Partner, we will ask you a number of questions and ultimately ask for your contact information and resume. This is only to review your application and to contact you. This data will be saved during the application process and will be deleted afterwards. The maximum retention period for this data is 4 weeks after the end of the application procedure. However, we can ask you if we can keep your data longer. If you give consent, we may retain the data for a maximum of 1 year after the application procedure has ended. We can also ask you for a Certificate of Good Behavior (Verklaring Omtrent Gedrag).
- You are or are about to become a Switchmail customer  
If you are or are about to become a Switchmail customer, we process data that is necessary for the fulfillment or creation of the agreement, such as the performance of the assignment and the provision of (remote) support. In addition, we need the data for sending quotes or invoices and maintaining contact with you. Invoices are kept for 7 years after drawing up the invoice in accordance with the tax retention obligation.
- You leave a comment on the website  
When you contact us via the website via the contact form, we process data that is necessary to contact you. This data is only used to contact you and not for any other purposes.

## 5. Which cookies do we use on our website?

We use some cookies on our website. We have taken measures to do this in a privacy-friendly way.

Name of the cookie	Purpose of the cookie	Retention period of the cookie
Elementor	Necessary for the operation of the website.	Session

## 6. Who do we share your information with?

In some cases, we share your data with other parties or give them access to it (such as an external hosting provider). When we give others access to your data, we ensure that this is done in a secure manner. The agreements regarding access are then laid down in a processing agreement.

## 7. Your rights

Under the GDPR you have a number of rights regarding your personal data. You can exercise these rights by contacting us using the button at the bottom of the page.

- The right of access:  
This means that you can ask us which personal information we all have about you.
  
- Right to data portability:  
This means that you can ask us to send you a copy of all your data. We deliver this within 30 days in a standard format that is also legible for machines.
  
- The right to erasure:  
You can ask us to remove all data we have about you, we will respond to this within four weeks. It is possible that the process takes a little longer, but we will inform you when this occurs. If the removal takes a lot of unreasonable effort, we can ask you for a compensation for this. We will notify you up front when that is the case. However, there are a few cases where we are not legally allowed to comply with the request for removal, if this is the case you will hear from us with an explanation why it is not possible.
  
- The right to rectification:  
If you think that the personal data we have about you is incorrect, you can ask us to correct it.
  
- The right to object:  
You have the right to object to the processing of your personal data if you suspect that the processing is unlawful or you withdraw your consent.
  
- Right to object to automated processing:  
When an organization makes automated decisions about you, you have the right to object to this decision and have this decision reconsidered by a person. Please contact us for this.

Please note that exercising these rights may have consequences for the use of our services. If you feel that your rights are being handled incorrectly, you can submit a complaint to the Dutch Data Protection Authority: de Autoriteit Persoonsgegevens.

## 8. Questions?

If you have any questions and / or comments about this Privacy Statement, you can contact us using the button below.

[Contact us](#)